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*Immaculate Conception Church*  
21-47 29<sup>th</sup> Street  
Astoria, New York 11105  
(718) 728-1613

The priests, sisters and parishioners of Immaculate Conception parish extend our deepest sympathy to you at the death of your loved one and wish to offer you our support in whatever way we can be of assistance.

We encourage the family's participation in the funeral liturgy. The members of our Ministry of Consolation will assist you at this difficult time to plan a prayerful Liturgy. They will stop by the funeral home to offer their condolences. The following guidelines are intended to help you in the planning:

Family involvement may include:

- Choosing and doing Scripture Readings
- Choosing music from the list provided
- Presenting the gifts at the Offertory
- Giving a brief reflection in gratitude for the life of the deceased (see guidelines)

The planning sheet attached will offer suggestions with the practical details. If you choose not to do any of the above, that is perfectly all right. The priest will take care of it. If you wish to give some facts about the deceased, please submit these, along with the planning sheet, to the priest at the wake service the day before the funeral liturgy.

Thank you and God bless you,  
Rev. Monsignor Fernando Ferrarese, Pastor

**Immaculate Conception Church  
Funeral Liturgy Planning Guide**

**I. Name of deceased:** \_\_\_\_\_

**What name should the priest use in referring to the deceased?** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Age:** \_\_\_\_\_

**Date of Death:** \_\_\_\_\_ **Date of Funeral:** \_\_\_\_\_

**Single:** \_\_\_ **Married:** \_\_\_ **Widowed:** \_\_\_

**Spouse's Name:** \_\_\_\_\_

**Names of Children:** \_\_\_\_\_

**Was the deceased involved in any Parish/Civic Organizations? Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**If yes, which ones:**

**Please write any important facts about the deceased** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**II. FUNERAL LITURGY**

**Scripture Readings:** Two readings may be chosen from this booklet to be used in the Liturgy. Please insert the correct passage number for the reading.

**First Reading:**

**Old Testament Reading:** \_\_\_\_\_ **C** \_\_\_\_\_

**Read by:** \_\_\_\_\_

**Second Reading:**

**New Testament Reading:** \_\_\_\_\_ **E** \_\_\_\_\_

**Read by:** \_\_\_\_\_

**Gospel Reading : To be selected by the Priest**

\_\_\_\_\_ **I would prefer the priest to select all Readings**

III. **Prayer of the Faithful: Will one of the family members or friend read this prayer?**  
Yes \_\_\_\_\_ No \_\_\_\_\_

Read by: \_\_\_\_\_

IV: **Offertory Gifts: (There will be a table at the break in Church)**

Wine: **Name** \_\_\_\_\_ **Relationship** \_\_\_\_\_

Bread: **Name** \_\_\_\_\_ **Relationship** \_\_\_\_\_

V. **Music: Please select hymns that are found in this booklet:**

Entrance Hymn: \_\_\_\_\_

Offertory Hymn: \_\_\_\_\_

Communion Hymn: \_\_\_\_\_

Recessional Hymn: \_\_\_\_\_

VI. **Eulogy: (Optional)**

Read by: **Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Guidelines for Brief Reflection on the Life of the Deceased:**

- **Read by an Adult (one person only)**
- **Have written script prepared (limit 3-5 minutes)**
- **Highlight the deceased person's faith and love for others, in addition to pertinent biographical information**
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**The person giving the eulogy should proceed to the wooden Lecturn  
in front of family**

**Please give this completed page to the priest or minister of consolation at  
the time of the wake service.**

**Thank you for helping to make the Mass of Christian Burial a true  
inspiration for those who attend.**